

Model Letter

(For Dues Delinquency)

Date _____

Dear _____:

Our records indicate that you have not paid your association dues which were due and payable on or before _____ 20 _____. Your outstanding balance is \$ _____. In accordance with Article _____, Section _____, of the Association's Bylaws your membership will be terminated for non-payment of dues as of _____, unless the full amount is paid prior to that date. We value your continued membership in the association and hope that your account will be brought up to date as soon as possible.

If you have any questions or concerns regarding your dues balance, please call the board office at _____, or inform the office in writing.

With best regards,

_____, President

Association of REALTORS®